

**EXHIBIT E.**

**Kairos of SC – Institution:** \_\_\_\_\_

**BUDGET FOR** \_\_\_\_\_ **QUARTER** \_\_\_\_\_  
(Quarter) (Year)

**INCOME**

Contributions  
    Churches \_\_\_\_\_  
    Corporations \_\_\_\_\_  
    Team Members \_\_\_\_\_  
    Friends of Kairos/Individuals \_\_\_\_\_  
  
Fund Raising \_\_\_\_\_  
  
Sale of Merchandise \_\_\_\_\_  
  
Interest from Savings/Checking \_\_\_\_\_  
  
Other (Describe) \_\_\_\_\_  
  
**TOTAL INCOME** \_\_\_\_\_

**EXPENSES**

Affiliation Fee  
    National \_\_\_\_\_  
    State/Area Committee \_\_\_\_\_  
  
Administrative  
    Supplies \_\_\_\_\_  
    Bank Service Charges \_\_\_\_\_  
    Fund Raising Expenses \_\_\_\_\_  
    Postage \_\_\_\_\_  
    Printing/Copies \_\_\_\_\_  
    PO Box Rental \_\_\_\_\_  
    Storage Space Rental \_\_\_\_\_  
    Other (Describe) \_\_\_\_\_  
    \_\_\_\_\_

**BUDGET FOR** \_\_\_\_\_ **QUARTER** \_\_\_\_\_  
(Quarter) (Year)

Weekend Expenses:

- Audit Fee \_\_\_\_\_
- Meals/Food Stuffs \_\_\_\_\_
- Team Meeting Snacks \_\_\_\_\_
- Crosses \_\_\_\_\_
- Dissolvable Paper \_\_\_\_\_
- EZRA \_\_\_\_\_
- Freedom Guides \_\_\_\_\_
- Grouping Cards \_\_\_\_\_
- Manuals \_\_\_\_\_
- Badges \_\_\_\_\_
- Agape Supplies \_\_\_\_\_
- Table Supplies \_\_\_\_\_
- Equipment/Vehicle Rent \_\_\_\_\_
- Housing/Facility Rent \_\_\_\_\_
- Pictures \_\_\_\_\_
- Flowers (KO only) \_\_\_\_\_
- Guest Support (KO only) \_\_\_\_\_
- Paper Products/Supplies \_\_\_\_\_
- Other (Describe) \_\_\_\_\_
- \_\_\_\_\_

Non Weekend Expenses:

- 2-Day Retreats Expenses \_\_\_\_\_
- State Chapter Committee Meetings Expense \_\_\_\_\_
- Area Committee Meeting Expense \_\_\_\_\_
- Advisory Council Meeting Expense \_\_\_\_\_
- Summer Conference Expense \_\_\_\_\_
- Advanced Training Expense \_\_\_\_\_
- Other (Describe) \_\_\_\_\_
- \_\_\_\_\_

**TOTAL EXPENSES** \_\_\_\_\_

**NOTES:** (Explanation of items that require it.)

**POTENTIAL CHALLENGES:** (Comments on assumptions that might negatively affect outcome.)

**RECOMMENDATIONS:**